



Green: Completed  
 Orange: In Progress  
 Blue: To Do  
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## Work Plan Fiscal Year 2024-2025

1. Recruit and train proper staffing for the agency
2. Move the El Dorado LAFCO office to a new location and terminate the current lease by October 1, 2024
3. Circulate a 5-year RFP to outsource the Municipal Services District MSR/SOI updates according to the approved "FY23-24 MUNICIPAL SERVICES MSR/SOI Project Cycle"
4. Complete the Targeted MSRs for the Grizzly Flats CSD, Fallen Leaf Lake CSD (fire services), Garden Valley FPD, Mosquito FPD, Pioneer FPD, and Rescue FPD, performed by consultants
5. Complete the Collective Audit RFP and if successful, perform the FY23-24 Audit with the new firm by December 31, 2024
6. Process the El Dorado County FPD and Diamond Springs-El Dorado FPD reorganization, annexations for the City of South Lake Tahoe, and any other projects submitted
7. Work closely with the Cameron Park CSD to navigate through divestiture of Fire Services and annexation to another Fire Protection District
8. Work closely with the Strategic Planning Committee to strategize and continue the efforts for the Fire Summit that is recommended as the result of the Fire MSRs
9. Meet with the Non-Municipal Services District Boards of the Lakeview CSD, Knolls Property Owners CSD, and Rising Hill Road CSD according to the approved "FY23-24 NON-MUNICIPAL SERVICES MSR/SOI Project Cycle"
10. Propose a five-year budget projection and MSR project plan
11. Work closely with the Budget Committee and Strategic Planning Committee to update Commission's Policies and Guidelines as necessary
12. Train staff and commissioners and attend the annual CALAFCO Conference and Workshop
13. Review, evaluate and update internal work procedures
14. Coordinate with the County as needed on its preparation of environmental documents for various upcoming projects requiring future LAFCO action

Name	2023 Q2	2023 Q3	2024 Q4				2025 Q1				2025 Q2			2025 Q3	2025 Q4	
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul		
▼ LAFCO Projects																
▼ Active Projects																
● PLACER LAFCO 2022-01: Reorganizatio...		ES	PLACER LAFCO 2022-01: Reorganization of the Meeks Bay & North Tahoe FPDs													
● 2024-01: City of South Lake Tahoe Clean-...		2024-01: City of South Lake Tahoe Clean-up Reorganization														
MSRs																
▼ Pre-LAFCO Projects (PLP)																
● EDH 52/Costco Reorganization into EID &...		SF	EDH 52/Costco Reorganization into EID & EDH Fire (PLP)													
● Town & Country Village Annexation into EI...		SF	Town & Country Village Annexation into EID (PLP)													
● EDHCSD MSR-SOI Update #2 (Targeted ...		ES	EDHCSD MSR-SOI Update #2 (Targeted - LRVSP addition to SOI)													
● Cameron Meadows		ES	Cameron Meadows													
● Diamond Springs-El Dorado and El Dorado...		SF	Diamond Springs-El Dorado and El Dorado County FPD Reorganization (Dissolution & Annexation)													
● Community for Health and Independence ...		SF	Community for Health and Independence Specific Plan													
● Creekside Village Specific Plan		Creekside Village Specific Plan														
● Generations at Green Valley		Generations at Green Valley														
● Lime Rock Valley Specific Plan		Lime Rock Valley Specific Plan														
● Gomez Annexation to EID		Gomez Annexation to EID														
● Village of Marble Valley Specific Plan		Village of Marble Valley Specific Plan														

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### **Future agenda items**

November/December 2024 – yearly meeting calendar + Audit

January meeting 2025 – Mid-year budget + Election of officers + Committee Assignments (Budget, Strategic Planning) + Potential SLT Annexation for Board action

March meeting 2025 – Budget proposal for FY25-26 + 5 year budget projection + MSR/SOI Project Cycle + FY25/26 work plan + MOU with the County + 5-year MSR/SOI consultant RFP

May meeting 2025 – Final budget approval + MSR/SOI Project Cycle + Start EO performance review + Salary Schedule review + Salary Schedule update + Targeted MSRs