

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF MAY 21, 2008

REGULAR MEETING

TO: Francesca Loftis, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

AGENDA ITEM #8: DETERMINATION ON THE RETENTION OF TAPES FROM
PAST HEARINGS

RECOMMENDATION

Staff recommends that the Commission receive the following information related to the meeting tapes and provide direction to staff on whether any of the recordings from past Meetings should be retained.

REASON FOR RECOMMENDED ACTION

The LAFCO office has stored tape recordings dating back to 1998. The Commission's current policy is to retain the tapes for 90 days unless the Commission or a member of the public requests the permanent retention of the recordings. Staff is looking for direction on whether these archived tapes should be kept as a whole or whether specific meeting tapes should be retained.

BACKGROUND

On the meeting of September 26, 2007, the Commission voted to destroy meeting tapes after 90 days unless requested otherwise. Attachment A lists all of the topics on the recordings for those meetings that staff found could be of interest to the Commission. Any recording the Commission determines should be retained will be digitized and stored permanently. Those meetings that staff recommends should be retained are marked by boxes on Attachment A.

Attachments

Attachment A: Listing of Subjects of Meetings