

# EL DORADO LAFCO

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LOCAL AGENCY FORMATION COMMISSION

## *AGENDA OF May 22, 2024*

### *REGULAR MEETING*

**TO:** Brian Veerkamp, Chair, and  
Members of the El Dorado County Local Agency Formation  
Commission

**FROM:** Shiva Frentzen, Executive Officer

**Consent Calendar Item D: Approve the additional payment of \$1,542 to Konica-Minolta  
for digitization of 24 boxes**

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#### **RECOMMENDATION**

Staff recommends the Commission approve the additional payment of \$1,542 to Konica-Minolta for digitization of 24 boxes.

#### **BACKGROUND**

El Dorado County held 75 boxes that belonged to El Dorado LAFCO in their storage at no cost. The County is in the process of digitizing all records and asked El Dorado LAFCO to remove their boxes from storage.

LAFCO staff has digitized 30 boxes and discarded 26 boxes so far. El Dorado LAFCO signed an agreement with Konica-Minolta to digitize and discard 24 boxes for an amount not to exceed \$9,981.

The additional cost was largely due to 1,653 large-format drawings present in the boxes versus the estimate of 150. The reason for going over the contract amount was due to the fact that with smaller projects Konica-Minolta does not have a large enough window of time to run statistics on volumes, as the project started and finished in approximately 1 week.