FY24-25 Work Plan

Name

List



Staff and Commissioners attend the CALAFCO Conference

Propose a five-year budget projection and M..

Draft the five-year budget projection

- Update the MSR/SOI project plan
- Draft the proposed budget for FY25-26
- Draft the work plan for FY25-26

Work closely with the Strategic Planning and ..

Setup meetings to discuss policy changes..

Train staff and Commissioners

Staff and Commissioners attend the CALA...

Staff attend the CALAFCO Workshop

	202	02		Agenda Item #4B			
Feb	Mar	Q2 Apr	Мау	Jun	ge 1 of 4	202	
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Draft the five-year budget p

SF S Draft the proposed bu

SF Staff attend the CALA

Update the MSR/SOI proje

Work Plan Fiscal Year 2024-2025

- 1. Recruit and train proper staffing for the agency
- 2. Move the El Dorado LAFCO office to a new location and terminate the current lease by October 1, 2024
- 3. Circulate a 5-year RFP to outsource the Municipal Services District MSR/SOI updates according to the approved "FY23-24 MUNICIPAL SERVICES MSR/SOI Project Cycle"
- 4. Complete the Targeted MSRs for the Grizzly Flats CSD, Fallen Leaf Lake CSD (fire services), Garden Valley FPD, Mosquito FPD, Pioneer FPD, and Rescue FPD, performed by consultants
- 5. Complete the Collective Audit RFP and if successful, perform the FY23-24 Audit with the new firm by December 31, 2024
- 6. Process the El Dorado County FPD and Diamond Springs-El Dorado FPD reorganization, annexations for the City of South Lake Tahoe, and any other projects submitted
- 7. Work closely with the Cameron Park CSD to navigate through divestiture of Fire Services and annexation to another Fire Protection District
- 8. Work closely with the Strategic Planning Committee to strategize and continue the efforts for the Fire Summit that is recommended as the result of the Fire MSRs
- 9. Meet with the Non-Municipal Services District Boards of the Lakeview CSD, Knolls Property Owners CSD, and Rising Hill Road CSD according to the approved "FY23-24 NON-MUNICIPAL SERVICES MSR/SOI Project Cycle"
- 10. Propose a five-year budget projection and MSR project plan
- 11. Work closely with the Budget Committee and Strategic Planning Committee to update Commission's Policies and Guidelines as necessary
- 12. Train staff and commissioners and attend the annual CALAFCO Conference and Workshop
- 13. Review, evaluate and update internal work procedures
- 14. Coordinate with the County as needed on its preparation of environmental documents for various upcoming projects requiring future LAFCO action

LAFCO Projects	Executive Officer Report			Agenda Item #4B			
•	Shiva Frentzen			²⁰²⁵ Page 3 of 4			
Name	Q2	Q3	Q4	Q1	Q2	Q3	
LAFCO Projects Green: Completed							
Orange: In Progress Active Projects Blue: To Do							
Neuverregeous Direct To Do							
2024-01: City of South Lake Tahoe Clean		2024-01: City of South Lake T	ahoe Clean-up Reorganiza	ation			
PLACER LAFCO 2022-01: Reorganizatio		B PLACER LAFCO 2022-01					
MSRs							
Other Projects							
 Pre-LAFCO Projects (PLP) 							
Cameron Meadows		ES Cameron Meadows					
Community for Health and Independence		SF Community for Health and Independence Specific Plan					
Creekside Village Specific Plan		Creekside Village Specific Pla	n				
Diamond Springs-El Dorado and El Dorad		Diamond Springs-El Dorado and El Dorado County FPD Reorganization (Dissolution & Annexation)					
EDH 52/Costco Reorganization into EID &		SF IS EDH 52/Costco Reorgan					
EDHCSD MSR-SOI Update #2 (Targeted		EDHCSD MSR-SOI Updat	te #2 (Targeted - LRVSP a	ddition to SOI)			
El Dorado Senior Village Apartments							
Generations at Green Valley		Generations at Green Valley					
Lime Rock Valley Specific Plan		Lime Rock Valley Specific Pla	n				
Town & Country Village Annexation into EI		SF S Town & Country Village	Annexation into EID (PLP)				
Village of Marble Valley Specific Plan		Village of Marble Valley Speci	fic Plan				

Future agenda items

<u>January meeting 2025</u> – Mid-year budget + Election of officers + Committee Assignments (Budget, Strategic Planning) + Potential SLT Annexation for Board action

<u>March meeting 2025</u> - Budget proposal for FY25-26 + 5 year budget projection + MSR/SOI Project Cycle + FY25/26 work plan + MOU with the County + 5-year MSR/SOI consultant RFP

<u>May meeting 2025</u> - Final budget approval + MSR/SOI Project Cycle + Start EO performance review + Salary Schedule review + Salary Schedule update + Targeted MSRs