LOCAL AGENCY FORMATION COMMISSION MARCH 23, 2005

AGENDA ITEM NO. 2

CONSENT CALENDAR

A. Adoption of Agenda

B. Minutes of the Meeting of February 23, 2005

C. Approval of Claims

D. Approval of Claims (Additions)

E. Revision to Conflict of Interest Code

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 MAIN STREET SUITE E PLACERVILLE, CA 95667 PHONE: (530) 295-2707 FAX: (530) 295-1208

lafco@co.el-dorado.ca.us www.co.el-dorado.ca.us/lafco

AGENDA - March 23, 2005 - 5:30 P.M.

El Dorado County Hearing Rm. 2850 Fairlane Court, Bldg. C., Placerville, California

<u>Time limits are three minutes for speakers</u>

Speakers are allowed to speak once on any agenda item

- 1. CALL TO ORDER AND ROLL CALL
- 2. CONSENT CALENDAR
 - A. ADOPTION OF AGENDA
 - B. MINUTES OF THE MEETING OF FEBRUARY 23, 2005
 - C. APPROVAL OF CLAIMS
 - D. APPROVAL OF CLAIMS (ADDITIONS)
 - E. REVISIONS TO CONFLICT OF INTEREST CODE
- 3. PUBLIC FORUM/PUBLIC COMMENT

Members of the public may address the Commission concerning matters within the jurisdiction of LAFCO which are not listed on the agenda. No action may be taken on these matters.

4. FY 2005-2006 LAFCO BUDGET

Study session on the proposed FY 2005-06 budget and public hearing for adoption of FY2005-2006 LAFCO Final Budget;

5. SPRINGFIELD MEADOWS CSD SPHERE OF INFLUENCE

Revision to LAFCO Resolution #04-11, adopted August 25, 2004, correcting specified services.

- 6. PROPOSED INCORPORATION OF EL DORADO HILLS (LAFCO PROJECT 03-10), PUBLIC HEARING OF THE DRAFT COMPREHENSIVE FISCAL ANALYSIS (Continued from March 14, 2005)
- 7. PROPOSED INCORPORATION OF EL DORADO HILLS (LAFCO PROJECT 03-10), PUBLIC HEARING OF THE DRAFT ENVIRONMENTAL IMPACT REPORT (Continued from February 23, 2005)

8. OTHER BUSINESS

- A. **LEGISLATION** The commission may authorize support or opposition to bills currently pending before State Legislature.
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT
 - 1. Correspondence
 - 2. Miscellaneous Items
 - FY 2004-2005 BUDGET UPDATE
 - 4. Report on Proposed Incorporation of the City of El Dorado Hills

9. ADJOURNMENT

The next regularly scheduled LAFCO Commission meeting will be April 27, 2005.

Respectfully submitted, March 2, 2005

Roseanne Chamberlain Executive Officer

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 24 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.

NOTE: State law requires that a participant in a LAFCO proceeding who has a financial interest in the decision and who has made a campaign contribution of more than \$250 to any Commissioner in the past year must disclose the contribution. If you are affected, please notify commission staff before the hearing.

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ADDENDUM

AGENDA - March 23, 2005 - 5:30 P.M.

El Dorado County Hearing Rm. 2850 Fairlane Court, Bldg. C., Placerville, California

<u>Time limits are three minutes for speakers</u>

Speakers are allowed to speak once on any agenda item

2. CONSENT CALENDAR

F. RESOLUTION APPROVING ADOPTION OF CALIFORNIA PUBLIC EMPLOYEES' DEFERRED COMPENSATION PLAN

Respectfully submitted, March 18, 2005

Roseanne Chamberlair Executive Officer

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 24 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.

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ക്രി വിധാനം STATE OF CALIFORNIA, COUNTY OF EL DORADO

LOCAL AGENCY FORMATION COMMISSION MINUTES OF FEBRUARY 23,2005

1. CALL TO ORDER AND ROLL CALL

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The meeting of the Local Agency Formation Commission held February 23, 2005, was called to order at 5:30 p.m. by Chair Manard in the meeting room, Building C of the Government Center, 2850 Fair Lane, Placerville, California.

COMMISSIONERS - PRESENT

Roberta Colvin, City Ted Long, City Rusty Dupray, County Aldon Manard, Public Gary Costamagna, District COMMISSIONERS - ABSENT Richard C. Paine, County

Nancy Allen, District

ALTERNATE COMMISSIONERS - PRESENT

Francesca Loftis, Public Carl Hagen, City James R. Sweeney, County ALTERNATE COMMISSIONERS - ABSENT

George Wheeldon, District

COMMISSION STAFF - PRESENT

Roseanne Chamberlain, Executive Officer Susan Stahmann, Clerk to the Commission Corinne Fratini, LAFCO Policy Analyst Thomas Gibson, LAFCO Counsel Scott Browne, Special Counsel COMMISSION STAFF - ABSENT

ROLL CALL - VOTING MEMBERS:

DUPRAY, SWEENEY, COSTAMAGNA, COLVIN, LONG, MANARD

Commissioners Colvin & Hagen arrived at 5:37 p.m. after roll call.

2. CONSENT CALENDAR

- A. ADOPTION OF AGENDA
- B. DISPOSITION OF MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION MEETING OF JANUARY 26, 2005
- C. APPROVAL OF CLAIMS
- D. APPROVAL OF CLAIMS (ADDITIONS)

MOTION

Commissioner Dupray moved to adopt the consent calendar, second by Commissioner Long.

ACTION

The motion was supported unanimously.

3. PUBLIC FORUM/PUBLIC COMMENT

Chair Manard opened the public forum. None given.

4. ADOPTION OF FISCAL YEAR 2005-2006 PROPOSED BUDGET

Ms. Chamberlain gave powerpoint presentation on budget process for new commissioners, outlined spreadsheets contained in the meeting packet and clarified Fund Balance/Reserve line item. No public comment was given.



MOTION

Commissioner Colvin moved to adopt the proposed budget, second by Commissioner Costamagna.

ACTION

Motion Carried.

AYES:

Dupray, Costamagna, Colvin, Long, Sweeney, Manard

5. EUER RANCH REORGANIZATION, LAFCO PROJECT NO. 03-02

Ms. Fratini gave staff report. Staff recommendation includes modifying the boundaries to include the parcel owned by Rolling Hills Christian Church to make the boundary contiguous with the district.

Mr. Scott Montgomery, Forecast Homes, offered to answer any questions by the commission.

Ms. Harriett Segel, El Dorado Hills Resident, believes that the church would not object to be included in the annexation.

MOTION

Commissioner Dupray moved to approve staff recommendations 1, 2, 3 & 4, second by Commissioner Costamagna.

ACTION

Motion Carried.

AYES:

Dupray, Costamagna, Colvin, Long, Sweeney, Manard

6. INFORMATION HEARING: FISHER ANNEXATION TO EL DORADO IRRIGATION DISTRICT: LAFCO PROJECT NO. 04-10

Ms. Fratini gave staff report. No public comment given.

7. PROPOSED INCORPORATION OF THE CITY OF EL DORADO HILLS, LAFCO PROJECT NO. 03-10

Ms. Chamberlain introduced Scott Browne, Special Legal Counsel, John Courtney, Sr. Planner and Nat Taylor, both from Lamphier Gregory.

A powerpoint presentation for an on overview of this Incorporation was given by Ms. Chamberlain.

Mr. John Courtney, gave presentation on the EIR & CEQA process for this project, and answered questions regarding the following: Use of the County EIR as reference for this EIR, effects of Measure D & Y on the new city, and housing development and traffic issues.

Ms. Chamberlain indicated that the Affordable Housing allocation issues could be addressed at the Revenue Neutrality meetings.

In answer to Commissioner Dupray's question, Ms. Chamberlain explained that LAFCO is required by law to review the proposal (map) and may look at alternatives in the boundaries. We are required to set the best boundaries for the city beginning with a formal view of the proposed boundaries.

Mr. John Hidahl, Incorporation Committee, thanked Lamphier Gregory for the preparation of the EIR.

Mr. Norm Rowett, Vice Chair, Incorporation Committee, also thanked Lamphier Gregory and spoke regarding the need to keep to the schedule.

Art Marranacio, Shingle Springs, spoke regarding agricultural land, transit, affordable housing, county general plan and EIR, Equestrian center property, business park alternative.

Mr. Kevin Stanklewicz, Homeowner, spoke regarding how he would like to see the boundary changed.

Ms. Harriett Segal, El Dorado Hills, asked why the EIR stated that the city would contract with CDF for wildfires and not the EDH Fire District. Ms. Chamberlain explained the EIR document contained the explanation or she should feel free to contact staff for additional information.



Mr. Wayne Lowery, General Mgr, EDHCSD, spoke regarding Measure Y, Mitigation Monitoring Plan, affordable housing, EIR posting on LAFCO web site, park and recreation services, Silver Springs inclusion for services.

Mr. Justin Masters, inquired about who would take care of wetlands and lands under the Williamson Act.

Chair Manard announced the public hearing on the EIR will be continued to the next regular meeting on March 23. Written comments are encouraged and must be received no later than March 31, 2005.

Chair Manard called a break at 7:40 p.m. and reconvened at 7:50 p.m.

8. OTHER BUSINESS

A. ANNUAL FINANCIAL AUDIT - RECEIVE & FILE

B. LEGISLATION

Deadline for submittal of Bills was 2/18. CALAFCO is researching & a report will be available at the March meeting.

C. COMMISSIONER ANNOUNCEMENTS

Tour of El Dorado Hills was discussed.

D. COUNSEL REPORT

None

E. EXECUTIVE OFFICER REPORT

Ms. Stahmann reported to changes on the Project Status Report

- 1. Upcoming FPPC Workshop
- 2. March 3 Regional LAFCO Workshop
- 3. Pictures from Tom Davis Retirement Party

9. ADJOURNMENT

Chair Manard adjourned the meeting at 7:55 p.m.
The next regularly scheduled LAFCO meeting will be March 23, 2005.

APPROVED BY THE COMMISSION AUTHENTICATED AND CERTIFIED

Clerk to the Commission

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Chairperson

LAFCO APPROVAL OF CLAIMS

APPROVED

February 16 through March 8, 2005

Мето	Amount
Aldon Manard	
Stipend/Mileage 2/23/05	-64.63
CALPERS	
Pers Retirement Pay Period 1	-1,233,81
Pers Retirement Pay Period 2	-1,233.81
Pers Retirement Pay Period 3	-1,233,81
Long Term Care 1/8-2/4	-91.14
Employee Retirement 2/18/05	-1,367.69
Caltronics Business Systems-Philadelphia	
Copier Lease -February 2005	-102.87
Caltronics Business Systems-Sacramento	
Copies - 1/18 - 2/18 2005	-77.28
Carl Hagen	
Stipend 2/23/05	-50.00
Cingular Wireless	
Cell Phone 1/18 - 2/17 2005	-58.15
City of Placerville	
Employee Parking Apr-Jun 2005	-180.00
Corinne Fratini	
CALAFCO Leg Comm Mtg.	-49.20
CALAFCO Leg Comm Mtg.	-49.20
El Dorado County- Information Technologi	e
Web Assistance	-60.00
El Dorado County- Surveyor's Office	
Project No. 03-02 Maps	-99,00
El Dorado County Fire Chiefs Assoc.	
Membership 2005	-25.00
Francesca Loftis	
Stipend/Mileage 2/23/05	-61.25
Gary Costamagna	
Stipend/Mileage 2/23/05	-64.63
Imperial Printing	
Return Envelopes	-143.74
Mountain Democrat	
Legal Notice 2/14 & 2/23 LaFCO	-42.00
Roberta Colvin	
Stipend 2/23/05	-50.00
Roseanne Chamberlain	
Mileage 10/11/04 - 3/4/05	-360.36
SBC	
Fax Line February 2005	-15.85
DSL Line February 2005	-59.22
Phone/Equipment February 2005	-152.91
Ted Long	
Stipend/Mileage 2/23/05	-101.75
Walker's Business Products	
Office Supplies Jan/Feb 2005	-163.74
Office Supplies February 2005	-192.02
Office Supplies - March 2005	-17.09
Western Sierra Bank	
Web Hosting & Postage 2/2005	-93.83

Approved:

Date:

3-23-05

APPENDIX B EL DORADO LOCAL AGENCY FORMATION COMMISSION CONFLICT OF INTEREST POLICIES AND GUIDELINES APPROVED 04-02-98 AMENDED 10-24-01

- 1. The Political Reform Act, Government Code Sections 81000 et seq. requires each state and local government agency to adopt and promulgate a Conflict of Interest Code. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code. This standard Code can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, are incorporated by reference herein.
- The following designated employees of the El Dorado Local Agency Formation Commission shall file Statements of Economic Interests as described in Attachment A: Executive Officer (Category 1) LAFCO Policy Analyst (Category 1) Clerk to the Commission/Office Manager (Category 2,3)
- The Executive Officer and members of the Local Agency Formation Commission shall file Statements of Economic Interests as required by Government Code Section 87200 and this Conflict of Interest Code.
- Statements of Economic Interests shall provide disclosure in the categories described in Attachment A.
- 5. Individuals or firms contracting with the El Dorado Local Agency Formation Commission for the provision of goods and services are not required to file Statements of Economic Interests unless the Executive Officer of LAFCO determines in writing that the contractee has been hired to perform a range of duties that falls within the scope of 2 California Code of Regulations Section 18700 (c). Any such written determination shall include a description of the contractee's duties and, based upon that description, a statement of the extent of economic disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.
- 6. Statements of Economic Interests shall be filed with the El Dorado Local Agency Formation Commission.

Conflict of Interest Code of the El Dorado LAFCO Attachment A

Officials who Manage Public Investments

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). (Regs. §18730(b)(3)). These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments.

Executive Officer
Members of the Commission
Financial Consultants

<u>Disclosure Categories</u>

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

<u>Category1</u>: All investments and business positions in business entities, and sources of income that are located in, do business in or own real property within El Dorado County.

<u>Category 2</u>: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

<u>Category 3</u>: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by LAFCO.

Designated Positions

Executive Officer, Disclosure Category 1
LAFCO Policy Analyst, Disclosure Category 1
Clerk to the Commission/Office Manager, Disclosure Category 2,3

EL DORADO LICAL AGENCY FORMATIC. COMMISSION

550 MAIN STREET SUITE E PLACERVILLE, CA 95667 TELEPHONE:(530)295-2707 FAX:(530)295-1208

RESOLUTION NUMBER L-05-04 RESOLUTION APPROVING ADOPTION OF CALIFORNIA PUBLIC EMPLOYEES' DEFERRED COMPENSATION PLAN

WHEREAS, El Dorado Local Agency Formation Commission desires to establish a 457 deferred compensation plan for the benefit of its employees; and

WHEREAS, the Board of Administration (the "Board") of the California Public Employees' Retirement System (CalPERS) has established the California Public Employees Deferred Compensation Plan (the "CalPERS Plan") which may be adopted by a governmental employer the employees of which are public employees, and

WHEREAS, El Dorado Local Agency Formation Commission believes that the CalPERS Plan and the investment options available thereunder will provide valuable benefits to its employees; and

WHEREAS, the Board has appointed State Street Bank and Trust Company ("State Street") to perform administrative services under the CalPERS Plan and to act as the Board's agent in all matters relating to the administration of the CalPers Plan;

NOW, THEREFORE, BE IT RESOLVED that El Dorado Local Agency Formation Commission adopts the CalPERS Plan for the benefits of its employees and authorizes and directs the Executive Officer to execute the attached adoption agreement on behalf of El Dorado Local Agency Formation Commission, and to provide State Street with such information and cooperation as may be needed on an ongoing basis in the administration of the CalPERS plan. A copy of this resolution, the agreement, and any attachments thereto shall be on file in the office of record.

PASSED AND ADOPTED as a resolution of El Dorado Local Agency Formation Commission, at a meeting held on March 23, 2005.

COLVIN, LONG, PAINE, DUPRAY AYES: MANARD, COSTAMAGNA, ALLEN

NOES: NONE

ABSTENTIONS: NONE ABSENT: NONE

ATTEST:

Clerk to the Commission

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Chairperson

AGENDA ITEM NO. 4 FY 2005-2006

LAFCO BUDGET

Local Agency Formation Commission STAFF REPORT

Agenda of March 23, 2005

AGENDA ITEM NO: 4

LAFCO Budget Fiscal Year 2005-06

The goals and work program for fiscal Year 2005-06 were adopted January 26, 2005; the Proposed Budget to implement this work plan was approved by LAFCO on February 23, 2005 (§56381(a)). The Approved Proposed Budget and notice of this meeting was sent to all agencies on March 01, 2005.

The budget calendar calls for a workshop for agencies at this meeting and, if possible, adoption of the final budget to allow the maximum time for other agencies to plan and prepare their own budgets.

The detailed budget analysis was reviewed at the February meeting. Please bring the February packet materials to the discussion. Additional copies of these materials will be available to the public for the workshop, but are not reproduced again in this packet. The main budget spreadsheet as transmitted to agencies is attached. The agenda allows for adoption of the final budget at the close of this hearing.

RECOMMENDATIONS:

- 1. Open the public hearing and receive comment on the budget.
- 2. Amend the Proposed Budget as needed and adopt Resolution 05-02 approving the Final 2005-06 Budget.
- 3. Direct staff to transmit the final budget to agencies and others as specified in Government Code §56381.

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Online Viewing

Hard copy of any attachments available upon request

APPROVED ROPOSED LAFCO BUDGET Y 2005/2006

··· 1		ROVED ROPOSED LAF	O E	APPROVED - KOPOSED
	SUB- OBJECT	DESCRIPTION		FY2005-2006
Diriginata	R1	From Fund Balance		<u>LAFCO BUDGET</u> \$143,176.47
Revenues	R2	From Reserves (Accrued Time)		\$30,248.93
		Revenue Interest		\$2,000.00
	R3 R4	Revenue (Agency Payments)		\$323,034.00
	R5		i i	\$38,000.00
	R6	Fees Miscellaneous Revenue		\$150.00
	R7	Sub-Total - Revenues		\$536,609.40
	A	Regular Employees (Base)	:	\$198,360.00
Employee	В В	Temporary Employees	3.1	\$1,000.00
Expense	c	Overtime		\$1,000.00
	D	In-Lieu Health Insurance		\$4,500.00
	E	Retirement (20.42% of Base)	7	\$40,505.11
	_ F	Medicare (1.45% of Base)	i '	\$2,876.22
				\$29,720.00
	G	Health Insurance (Less In Lieu)		\$0.00
	Н	Unemployment Ins.		\$1,051.30
		Disability Insurance (.53% of Base)	. .	\$800.00
	J	Deferred Comp Match		\$49,108.23
	K	Accrued Leave	5 · · · · · · · · · · · · · · · · · · ·	\$4,545.00
	L	Future Retirement		\$4,545.00
	M	Flex Benefits		
	N	Sub-Total Employee Expenses		\$337,965.86
Operating	1	Cell Phone & Telephone Services	ļ.	\$3,492.00
Expense	2	Building Lease		\$15,314.04
	3	Records Storage		\$761.00
	4	Office Repairs		\$100.00
	5	Memberships	1	\$575.00
	6	Memberships - CALAFCO	1	\$2,070.00
	7	Office Expense		\$2,000.00
	8	Office Equipment	-	\$500.00
	9	Copies	4	\$400.00
	10	Postage	4	\$1,000.00
	11_	Lease - Copier	4	\$1,867.00
	12	Insurance - Workers Comp		\$2,470.00
	13	Insurance General Liability		\$13,000.00
	14	Accounting Services	<u>-</u> [:	\$1,000.0
	15	Annual Audit	.	\$3,000.00
	16	Payroll	4	\$842.0
	17	Publications	4	\$604.0
	18	Stipends	1	\$4,800.0
	19	Professional Services/SSS EIR	1	\$85,000.0
	20	GIS Maps	1	\$2,000.0
	21	Legal Services		\$24,000.0
	22	Legal Notices]	\$300.0
	23	Staff Development]	\$5,700.0
			E	\$870.0
	24	Transportation	4	
		Transportation Private Auto Mileage]	\$2,420.0
	24			\$2,420.0 \$500.0
	24 25	Private Auto Mileage	1	\$2,420.0 \$500.0 \$6,000.0
	24 25 26	Private Auto Mileage Rental Vehicles		\$2,420.0 \$500.0 \$6,000.0 \$180,585.0
	24 25 26 27	Private Auto Mileage Rental Vehicles Information Services		\$2,420.0 \$500.0 \$6,000.0



LOCAL AGENCY FORMATION COMMISSION

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www.co.el-dorado.ca.us/lafco

MEMO

DATE:

March 23, 2005

TO:

Commissioners/Alternates

FROM:

Roseanne Chamberlain

SUBJECT:

AGENDA ITEM NO. 4 - LAFCO BUDGET FISCAL YEAR 2005-2006

The Board of Supervisors approved increases for County employees last week. A 2.4% increase in the budget for next year is needed to provide funding for potential LAFCO salary increases.

Approval of the actual increases are not on the agenda for this meeting, however the final 2005-06 budget is up for adoption tonight. Staff has prepared the detailed salary and benefit cost calculations to ensure there would be adequate funding available. A total of \$13,394 is required for "cost of living" increases (across the board) and for equity adjustments for the Clerk and Analyst positions. Our MOU with the County links LAFCO positions to comparable county classifications. Increases are based on specific comparable positions.

Please consider the necessary budget change at this time to allow for authorization of salary increases at a future meeting.

	2/23/05	
SUMMARY	PROPOSED	FINAL REQUIRED
Regular Employees (Base)	\$198,360.00	\$209,302.88
Temporary Employees	\$1,000.00	\$1,000.00
Overtime	\$1,000.00	\$1,000.00
In-Lieu Health Insurance	\$4,500.00	\$4,500.00
Retirement (20.42% of Base)	\$40,505.11	\$42,739.64
Medicare (1.45% of Base)	\$2,876.22	\$3,034.89
Health Insurance (Less In Lieu	\$29,720.00	\$29,720.00
Disability Insurance (.53% of Base	\$1,051.30	\$1,109.30
Deferred Comp Match	\$800.00	\$800.00
Accrued Leave	\$49,108.23	\$49,108.23
Future Retirement	\$4,545.00	\$4,545.00
Flex Benefits	\$4,500.00	\$4,500.00
	\$337,965.86	\$351,359.94
Increased Amount		\$13,394.08

	STEP 3 7/1/05-12/24/05 WITH 2.5% COLA & EQUITY (1,040 Hours)	EQUITY (80 Hours)	STEP 4 01/07/06-06/30/06 WITH 2.5% COLA (968 Hours)	TOTALS WITH INCREASES
Corinne	\$29.48	\$30.95	\$31.72	i
Regular Pay	\$30,659.20	\$2,476.00	\$30,704.96	•
Retirement (20.42%)	\$6,260.61	\$505.60	\$6,269.95	
Medi Care (1.45%)	\$444.56	\$35.90	\$445.22	
Long Term Disability (.53%)	\$162.49	\$13.12	\$162.74	
Sub Totals	\$37,526.86	\$3,061.57	\$37,582.87	\$78,171.30
	STEP 3 7/1/05-11/18/05 WITH 2.5% COLA (808 Hours)	STEP 4 11/19/05-01/06/06 WITH 2.5% COLA & EQUITY (280 Hours)	STEP 4 01/07/06-06/30/06 WITH 2.5% COLA (1,000 Hours)	TOTALS WITH INCREASES
SUSAN	\$24.29	\$25.50	\$26.15	
Regular Pay	\$19,626.32	\$7,140.00	\$26,150.00	
Retirement (20.42%)	\$4,007.69	\$1,457.99	\$5,339.83	
Medi Care (1.45%)	\$284.58	\$103.53	\$379.18	
Long Term Disability (.53%)	\$104.02		\$138.60	
Sub Totals	\$24,022.61	\$8,739.36	\$32,007.61	\$64,769.58
	STEP 4 7/1/05-12/02/05 WITH 2.5% COLA (880 Hours)	STEP 5 12/03/05-01/06/06 WITH 2.5% COLA (200 Hours)	STEP 5 01/07/06-06/30/06 WITH 2.5% COLA (1,008 Hours)	TOTALS WITH INCREASES
ROSEANNE	\$42.55	\$44.68	\$45.80	
Regular Pay	\$37,444.00		\$46,166.40	
Retirement (20.42%)	\$7,646.06		\$9,427.18	4
Medi Care (1.45%)	\$542.94		\$669.41	}
Long Term Disability (.53%)	\$198.45		\$244.68	
Sub Totals	\$45,831.45		\$56,507.67	\$113,276.78

Local Agency Formation Commission

RESOLUTION NUMBER L-05-02 Adoption of Final Budget Fiscal Year 2005-2006

WHEREAS, Government Code §56381 specifies that the Commission shall adopt annually, following a noticed public hearing, a proposed budget by May 1, 2005 and a final budget by June 15, 2005; and

WHEREAS, on January 26, 2005, the Commission adopted budget priorities and a work plan to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act, commencing with §56000, et.seq.; and

WHEREAS, the proposed budget was adopted on February 23, 2005, and transmitted to all parties specified in Government Code §56381(a), and a hearing for agencies and the public to receive comment on the proposed budget was held on March 23, 2005; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the final budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities and work plan for 2005-2006 and the Executive Officer's report and recommendation; and

WHEREAS, the final budget is not less than the budget adopted in the previous fiscal year;

- **NOW, THEREFORE BE IT RESOLVED AND ORDERED,** that the Local Agency Formation Commission of the County of El Dorado does approve and adopt the final budget for Fiscal Year 2005-2006 as shown in Exhibit A, attached, and by this reference incorporated herein and does further order and direct the following:
- Section 1. The Executive Officer shall transmit the final budget to the Auditor and all parties specified in Government Code §56381(a) as promptly as possible.
- Section 2. The Board of Supervisors of El Dorado County shall transmit funds in the amount of \$89,435 to the Commission on July 1, 2005, sufficient to cover the first two months of operations as specified in §56831(c).
- Section 3. The Auditor shall apportion the budget as specified in Government Code §56381(b) and request payment from the County and each city and each independent special district no later than July 1, 2005 as specified in §56831(c).



Section 4. If the County, a City or an Independent Special District does not remit its required payment within 60 days, the Auditor is requested to collect an equivalent amount from the property tax, or any fee or eligible revenue owed to the city, county, or district as described in §56831(c).

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held March 23, 2005 by the following vote of said Commission.

MANARD, COSTAMAGNA, ALLEN

AYES: COLVIN, LONG, PAINE, DUPRAY

NOES: NONE

ABSTENTIONS: NONE

ABSENT: NONE

ATTEST:

Clerk to the Commission

Chairperson

APPF VED LAFCO BUDGET FY 20 7/2006

	SUB- OBJECT	DESCRIPTION	APPROVED FY2005-2006 LAFCO BUDGET
Revenues	R1	From Fund Balance	\$143,176.47
	R2	From Reserves (Accrued Time)	\$30,248.93
	R3	Revenue Interest	\$2,000.00
	R4	Revenue (Agency Payments)	\$336,428.08
	R5	Fees	\$38,000.00
	R6	Miscellaneous Revenue	\$150.00
	R7	Sub-Total - Revenues	\$550,003.48
Employee	Α	Regular Employees (Base)	\$209,302.88
Expense	В	Temporary Employees	\$1,000.00
<u> </u>	С	Overtime	\$1,000.00
	D	In-Lieu Health Insurance	\$4,500.00
	E	Retirement (20.42% of Base)	\$42,739.64
	F	Medicare (1.45% of Base)	\$3,034.89
	G	Health Insurance (Less In Lieu)	\$29,720.00
	H	Unemployment Ins.	\$0.00
]	1	Disability Insurance (.53% of Base)	\$1,109.30
	J	Deferred Comp Match	\$800.00
	K	Accrued Leave	\$49,108.23
			\$4,545.00
	L	Future Retirement Flex Benefits	
	M		\$4,500.00
	N	Sub-Total Employee Expenses	\$351,359.94
Operating	1	Cell Phone & Telephone Services	\$3,492.00
Expense	2	Building Lease	\$15,314.04
!	3	Records Storage	\$761.00
į .	4	Office Repairs	\$100.00
	5	Memberships	\$575.00
	6	Memberships - CALAFCO	\$2,070.00
	7	Office Expense	\$2,000.00
	8	Office Equipment	\$500.00
	9	Copies	\$400.00
	10	Postage	\$1,000.00
	11	Lease - Copier	\$1,867.00
	12	Insurance - Workers Comp	\$2,470.00
	13	Insurance General Liability	\$13,000.00
	14	Accounting Services	\$1,000.00
	15	Annual Audit	\$3,000.00
	16	Payroll	\$842.00
[17	Publications	\$604.00
	18	Stipends	\$4,800.00
	19	Professional Services/SSS EIR	\$85,000.00
	20	GIS Maps	\$2,000.00
	21	Legal Services	\$24,000.00
	22	Legal Notices	\$300.00
	23	Staff Development	\$5,700.00
	24	Transportation	\$870.00
	25	Private Auto Mileage	\$2,420.00
	26	Rental Vehicles	\$500.00
	27	Information Services	\$6,000.00
	28	Sub-Total Operating Expense	\$180,585.04
	29	Operating Contingency (10%)	\$18,058.50
<u> </u>	30	BUDGET TOTAL	\$550,003.48

APPROVED

AGENDA ITEM NO. 5

SPRINGFIELD MEADOWS CSD SPHERE OF INFLUENCE

EL DORADO LAFCO



LOCAL AGENCY FORMATION COMMISSION

RESOLUTION NUMBER L-05-03

Revision to Resolution L-04-11 Correcting Specified Services: Springfield Meadows CSD Sphere of Influence

WHEREAS, LAFCO approved and amended the Sphere of influence of the Springfield Meadows Community Services district on August 25, 2004; and

WHEREAS, pursuant to Government Code Section 56425(h)(2), LAFCO established the functions and classes of services provided by Springfield Meadows Community Services District, based on the evidence and information provided by the District as follows: maintenance of roads, bridges, and culverts; recreation; and street lighting; and

WHEREAS, the district has now provided LAFCO with additional information demonstrating that the District has previously exercised those powers authorized by special legislation regarding enforcement of covenants, conditions, and restrictions (CC&Rs);

NOW, THEREFORE BE IT DETERMINED AND ORDERED as follows:

LAFCO does hereby correct the functions and classes of services specified in Resolution L-04-11 provided by Springfield Meadows Community Services District to include the following: maintenance of roads, bridges, and culverts; recreation; street lighting; and enforcement of covenants, conditions, and restrictions (CC&Rs).

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held March 23, 2005 by the following vote of said Commission.

COLVIN, LONG, PAINE, DUPRAY,

S. MANARD, COSTAMAGNA, ALLEN

NOES: NONE

ABSTENTIONS: NONE

ABSENT: NONE

ATTEST:

Clerk to the Commission

Chairperson

AGENDA ITEM NO. 6

PROPOSED INCORPORATION OF
EL DORADO HILLS
LAFCO PROJECT NO. 03-10
PUBLIC HEARING OF THE
DRAFT COMPREHENSIVE FISCAL ANALYSIS

PREVIOUSLY SUPPLIED

AGENDA ITEM NO. 7

PROPOSED INCORPORATION OF EL DORADO HILLS LAFCO PROJECT NO. 03-10 PUBLIC HEARING OF THE DRAFT ENVIRONMENTAL IMPACT REPORT

PREVIOUSLY SUPPLIED

AGENDA ITEM NO. 8 OTHER BUSINESS

El Dorado LAFCO Legislative Report March 23, 2005

AB 818 (Leslie)*: Kern County Annexations; City-County AB 8 Negotiations

Status: Introduced Feb. 18

Summary: Creates special provisions for annexations in Kern County. Also extends the sunset clause for the provisions for extended AB 8 negotiations between a city and

county.

CALAFCO Position: None

AB 1140 (Dymally): Landowner Voting in Special District Elections

Status: Introduced Feb. 22

Summary: Restricts voting in special district elections to registered voters only.

CALAFCO Position: Recommend OPPOSE

AB 1201 (Laird): Groundwater Management

Status: Introduced Feb. 22

Summary: Legislative intent to encourage state and local agency cooperation in

groundwater management. CALAFCO Position: None

AB 1233 (Jones): Regional Housing Need

Status: Introduced Feb. 22

Summary: Provides that a city or county's share of the regional housing need includes any

portion that was not met in the previous planning period.

CALAFCO Position: Recommend WATCH

AB 1234 (Salinas): Local Agencies' Compensation and Ethics

Status: Introduced Feb. 22

Summary: Imposes requirements on cities, counties, and special districts relating to

compensation, reimbursement, and ethics training.

CALAFCO Position: Recommend WATCH

AB 1432 (Emmerson)*: Incorporation Process

Status: Introduced Feb. 22

Summary: Legislative findings and declarations relating to incorporations. Declares intent

to enact legislation for a rational and predictable incorporation process.

CALAFCO Position: Recommend WATCH

AB 1464 (McCarthy): CEQA Review Periods

Status: Introduced Feb. 22

Summary: Provides that the state review period and the public review period for CEQA

documents may run concurrently.

CALAFCO Position: Recommend WATCH

Legislative Report El Dorado LAFCO

AB 1602 (Laird): VLF Funding for New Cities

Status: Introduced Feb. 22

Summary: Deletes the requirement that only cities formed before Aug. 5, 2004 receive the

additional VLF funds allocated to new cities. CALAFCO Position: Recommend WATCH

AB 1690 (Laird): Municipal Services and the University of California

Status: Introduced Feb. 22

Summary: Declares intent to enact legislation for the provision of urban services to UC

campuses by the host cities and counties.

CALAFCO Position: Recommend WATCH

AB 1746 (Local Government Committee)*: CALAFCO Omnibus Bill

Status: Introduced Mar. 3

Summary: Makes several non-substantive or non-controversial changes to the Cortese-Knox-Hertzberg Act including changes for protest proceedings and noticing requirements.

CALAFCO Position: SPONSOR

SB 44 (Kehoe): General Plan Air Quality Elements

Status: Passed Senate Local Gov't Committee Mar. 2

Summary: Increases requirements for city and county general plan air quality elements.

CALAFCO Position: None

SB 135 (Kehoe): Community Services District Law Rewrite

Status: Introduced Feb. 1

Summary: Comprehensive rewrite of community services district law. CALAFCO Position: CALAFCO is participating in the Working Group

SB 183 (Cox): Open Space Easements

Status: Introduced Feb. 9

Summary: Clarifies the intent of open space easements.

CALAFCO Position: None

SB 223 (Torlakson): Financial Incentives for Infill Housing Plans

Status: Introduced Feb. 15

Summary: Creates a revolving fund for HCD loans to cities and counties that adopt

specific plans that provide for infill housing.

CALAFCO Position: None

SB 948 (Murray): Short Form Environmental Impact Reports

Status: Introduced Feb. 22

Summary: Allows a lead agency to prepare a short form EIR for residential projects within

a city or unincorporated area that is planned for development if the project meets certain conditions.

CALAFCO Position: Recommend WATCH

SB 1100 (Perata)*: Proposals for Structural Fire Protection Services

Status: Introduced Feb. 22

Summary: Requires LAFCO to notify the state, and allow 60 days for comment, upon receipt of any proposal to extend structural fire protection services in a State

Responsibility Area.

CALAFCO Position: NO POSITION, SUPPORT IF AMENDED

^{*} Makes a change to the Cortese-Knox-Hertzberg Act

4:20 PM 03/08/05 Accrual Basis

LAFCO Profit & Loss Budget vs. Actual July 1, 2004 through March 8, 2005

	Jul 1, '04 - Mar 8, 05	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Fees	-95,632.89	25,000.00	-120,632.89
Fund Balance from 03-04	164,337.03	164,337.03	0.00
Revenue - Agency Payments	291,022.00	291,022.00	0.00
Revenue - Misc. Revenue Interest	0.35	150.00	-149.65 158.66
	2,158.66	2,000.00	
Total Income	361,885.15	482,509.03	-120,623.88
Expense			
00 - Deferred Comp Match	0.00	800.00	-800.00 -93.480.28
00 - Employees Regular 00 - Employees Temporary	86,456.00 9,324.00	179,936.28 12,700.00	-3,376.00
00 - Employees Temporary 00 - Flex Benefits	9,324.00	4,500.00	-4,500.00
00 - Health Insurance	2,758.00	29,720.00	-26,962.00
00 - In-Lieu Health Insurance	0.00	4,500.00	-4,500.00
00 - Medicare	1,412.00	2,609.06	-1,197.06
00 - O.A.S.D.I.	578.00		
00 - Overtime	2,188.00	1,000.00	1,188.00
00 - Retirement	19,040.12	29,625.27	-10,585.15
00 - Unemployment Insurance	0.00	1,079.60	-1,079.60
02 - Disability Insurance	91.14	899.66	-808.52
02 - Gen. Liability Insurance	0.00	4,200.00	-4,200.00 -244.00
02 - Workers Comp Insurance 03- Information Services	2,226.00 875.32	2,470.00 6,000.00	-244.00 -5,124.68
03 - Accounting Services	608.54	4,500.00	-3,891.46
03 - Annual Audit	3,000.00	4,500.00	-1,500.00
03 - Cell & Telephone Services	2,156.78	3,568.28	-1,411.50
03 - Copies	845.27	400.00	445.27
03 - GIS Maps	2,565.00	2,000.00	565.00
03 - Lease Payment - Building	14,651.96	14,868.00	-216.04
03 - Legal Notices	208.50	300.00	-91.50
03 - Legal Services	6,278.53	24,000.00	-17,721.47
03 - Memberships	383.00	550.00	-167.00
03 - Memberships - CALAFCO 03 - Office Equipmment	0.00 0.00	2,070.00 500.00	-2,070.00 -500.00
03 - Office Expense	2,049.86	1,500.00	549.86
03 - Operating Contingency	0.00	17,508.63	-17,508.63
03 - Payroll Service	0.00	1,039.00	-1,039.00
03 - Postage	852.35	720.00	132.35
03 - Private Auto Mileage	1,359.31	2,420.00	-1,060.69
03 - Professional Services	20,004.76	71,825.00	-51,820.24
03 - Publications	263.49	674.00	-410.51
03 - Records Storage	0.00	761.00	-761.00
03 - Rental Vehicles	0.00	500.00	-500.00
03 - Rents/Leases-Equipment	838.19 3.074.35	1,867.00	-1,028.81
03 - Staff Development 03 - Stipends	3,971.25 1,750.00	5,029.00 4,800.00	-1,057.75 -3,050.00
03 - Superios 03 - Transportation	578.40	750.00	-171.60
Accrued Leave	0.00	30,248.93	-30,248.93
Future Retirement	0.00	3,996.00	-3,996.00
Refunds	0.00	•	·
Retirement Accruals	7,521.00		
Vacation/Sick Leave	30,248.93		
Total Expense	225,083.70	480,934.71	-255,851.01
Net Ordinary Income	136,801.45	1,574.32	135,227.13
Other Income/Expense			
Other Income	004		
Incorporation Fees	301,925.58		
Total Other Income	301,925.58		

4:20 PM

03/08/05

Accrual Basis

LAFCO

Profit & Loss Budget vs. Actual July 1, 2004 through March 8, 2005

	Jul 1, '04 - Mar 8, 05	Budget	\$ Over Budget
Other Expense			
Bank Charges Incorp	11.15		
Professional Services	40,485.05		
Total Other Expense	40,496.20		
Net Other Income	261,429.38		
Net Income	398,230.83	1,574.32	396,656.51

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 MAIN STREET SUITE E PLACERVILLE, CA 95667 PHONE: (530) 295-2707 FAX: (530) 295-1208

lafco@co.el-dorado.ca.us www.co.el-dorado.ca.us/lafco

INVOICE AND ACCOUNTING OF DISBURSEMENTS

LAFCO Project No. 03-10 The Proposed Incorporation of the City of El Dorado Hills

The amounts listed have been charged to the project account for LAFCO Project #03-10, for the period ending February 28, 2005. Billing detail is attached.

Executive Officer (RC)	28.5 Hours	\$135.00/Hour	Sub Total:	\$ 3,847.50
Staff (SS)	6.5 Hours	\$67.50/Hour	Sub Total:	\$ 438.75
Lamphier Gregory - Pro	oject Manager		Sub Total:	\$ 4,844.92
Lamphier Gregory - CE	EQA .		Sub Total:	\$ 17,017.81
Scott Browne - Legal C	ounsel		Sub Total:	\$ 3,225.00
GIS Map Preparation			Sub Total:	\$ *
Economic & Planning S	Systems - CFA		Sub Total:	\$ *
County of El Dorado - 1	EIR CD's		Sub Total:	\$ 196.59
Mountain Democrat - L	egal Notice 3/1	14/05	Sub Total:	\$ 11.25

Total: \$ 29,581.82

Project related work to provide assistance and information to the public or interested agencies is not included as a project cost.

^{*}No Requests for payment of February Services received as of 3/14/05

LAFCO PROJECT NO. 03-10 HOURS 2/1/05 THRU 2/28/05

...

				·	·····
1/31/2005	LP	CFA & EIR MEETINGS	03-10	8	RC
2/1/2005	LP	EMAIL, DATES, REV	03-10	0.75	RC
2/3/2004	LP	EMAIL, PC EGBERT, CO, NAT	03-10	1.25	RC
2/4/2005	LP	PC NAT	03-10	0.25	RC
2/4/2005	LP	CONF NAT, SCOTT	03-10	1.25	RC
2/7/2005	LP	REVIEW FINAL Deir, PC Nat	03-10	2.5	RÇ.
2/8/2005	LP	Conf call	03-10	0.5	RC
2/8/2005	LP	pc Nat, email Amy	03-10	0.75	RC
2/9/2005	LP	PC NAT, DOCUMENTS, EMAIL	03-10	0.75	RC
2/9/2005	LP	PC NAT RE COMMENTS CFA	03-10	0.25	RC
2/10/2005	LP	PC JOAN, NAT, MSG, EMAILS	03-10	0.5	RC
2/11/2005	LP	PC CAO, NAT,	03-10	0.75	RC
2/11/2005	LP	PREP CEQA DIST LIST/COV LTR	03-10	1.75	RC
2/21/2005	LM	POWERPOINT	03-10	3	RC
2/22/2005	LP	REV PP, SCHED, CFA	03-10	0.5	RC
2/23/2005	LP	MTG LG & GREG FUZ	03-10	1.25	RC
2/23/2005	LP	MEETING	03-10	1.5	RC
2/23/2005	LP	LG, SCOTT, NAT	03-10	0.5	RC
2/25/2005	LP	SCOTT, NoA, ELCTN, EMAILS	03-10	1.5	RC
2/25/2005	LΡ	POST, eir, EMAILS SCOTT, NAT	03-10	1	RC
				28.5	
2/14/2005	LP	EIR PROCESSING	03-10	3.5	SS
2/17/2005	LP	JANUARY ACCOUNTING	03-10	0.5	SS
2/18/2005	LP	INVOICE UPDATE	03-10	0.5	SS
2/23/2005	LP	ACCOUNTING	03-10	1	SS
2/24/2005	LP	LAMPHIER CONTRACT	03-10	_1	SS
		<u> </u>		6.5	
				-	•

CRBAN PLANNING COVIRONMENTAL ANALYSIS

Local Agency Formation Commission 550 Main Street, Suite E

550 Main Street, Suite E Placerville, CA 95667

Attn: Roseanne Chamberlain

Re: El Dorado - LAFCO

February 21, 2005 Invoice No: 2099 Project No: 2404



For professional services rendered for the period January 15, 2005 to February 11, 2005

Fee Charges	•			
Description	Title	Rate	Hours	Amount
Nathaniel				
Taylor	Planner	105.00	44.00	\$4,620.00
Total Fee Charge	es			\$4,620.00
Reimbursable Ex	penses			
Travel				224.92
Total Reimbursa	ble Expenses			\$224.92







Lamphier-Gregory

Memo

TO:

Roseanne Chamberlain, Executive Officer - El Dorado LAFCO

FROM:

Nat Taylor

SUBJECT:

Progress Report No. 8

El Dorado Hills Incorporation Project – Phase II

Project Management Services

DATE:

February 21, 2005

The following report provides a description of work performed by Lamphier – Gregory for the El Dorado Hills Incorporation Project during the period January 28, 2005 to February 11, 2005. This Progress Report is intended to support the information set forth in the attached **Invoice** #2099 from Lamphier - Gregory. The tasks referenced below are those identified in the Project Manager Scope of Work attached as Exhibit A to the Agreement for Services # 443-S0411, Amendment I.

Task II C - CFA

Most of the time incurred during late January and early February 2005 reflected efforts to coordinate with LAFCO staff and Legal Counsel, and with EPS, for the release and internal review of the Administrative Draft CFA. EPS continued to experience delay in receiving information from the County Auditor/Controller, and from the County Sheriff's Office, both of which served to delay the issuance of the document. Draft copies were received during the week of January 24 and a review meeting was held at the EPS offices on January 31.

Additional time was spent to coordinate the release of the Administrative Draft CFA to members of the Incorporation Committee, based on receipt of signed "non-disclosure" agreements.

Total time related to Task Π (C): 40 hours / \$4,200.00.

Task II D - CEQA

Activities during this billing cycle included:

Roseanne Chamberlain February 21, 2005. Page 2

- Discussions with Incorporation Committee re: Admin Draft EIR
- Coordination of the draft EIR between Lamphier-Gregory and LAFCO.

Total time charges related to Task II (D) 4 hours / \$420.00.

Task II E - Other LAFCO Tasks

No activities during this time period.

Budget Update

The spreadsheet below relates the current invoice to the Contract Amount to indicate the Remaining Budget authorization for the balance of the Scope of Work. This invoice reflects that the project is approximately 59 percent complete, with \$22,486.26 remaining in the \$55,335 budget authorization. At this time, and with 76 percent of the CFA allocation already having been spent, it appears likely that additional funding to complete the CFA process may be necessary. Any unspent allocation within the CEQA category can be shifted, at the appropriate time, to absorb overages experienced in the CFA task line. We will monitory this situation closely during the next 4-week billing cycle.

El Dorado Hills Incorporation Project

Lamphier - Gregory Project No. :

2404

Project Status Report as of:

21-Feb-05

				Hours	Invoice Amount		Total					
		C	ontract		Prof.		Direct	Іпчоісе	 Costs	Ī	Remaining	%
	Task	A	mount	Hours	Fees	E	xpenses	Total	to Date		Budget	Compl.
Α	Boundaries	\$	3,780		\$ -			\$ -	\$ 3,780.00	\$	_	100%
В	Legal Opinions	\$	1,575		\$ -			\$ -	\$ 1,575.00	\$	-	100%
C	CFA	\$	19,950	40.0	\$ 4,200.00	\$	224.92	\$ 4,424.92	\$ 15,136.17	\$	4,813.83	76%
D	CEQA	\$	15,960	4.0	\$ 420.00	l		\$ 420.00	\$ 12,357.57	\$	3,602.43	77%
Е	Other LAFCO	\$	14,070		\$ -			\$ -	\$ 	\$	14,070.00	0%
	Total	\$	55,335	44.0	\$ 4,620.00	\$	224.92	\$ 4,844.92	\$ 32,848.74	\$	22,486.26	59%

URBAN PLANNING ENVIRONAUNTAL ANALYSIS

Local Agency Formation Commission 550 Main Street, Suite E

Placerville, CA 95667

Attn: Roseanne Chamberlain

Re: El Dorado - LAFCO CEQA

February 21, 2005 Invoice No: 2103 Project No: 2415



For professional services rendered for the period January 15, 2005 to February 11, 2005

Fee Charges				F
Description	Title	Rate	Hours	Amount
Lamphier, Joan Jason Chafin Nathaniel	President Planner	160.00 105.00	9.00 1.00	\$1,440.00 \$105.00
Taylor	Planner	105.00	114.50	\$12,022.50
Total Fee Charges	\$13,567.50			
Reimbursable Expe	nses			
Printing & Production Travel	1 ,	·		3,356.18 94.13
Total Reimbursable	\$3,450.31			
Total Current Billing	\$17,017.81			





Lamphier-Gregory

Memo

TO:

Roseanne Chamberlain, Executive Officer - El Dorado LAFCO

FROM:

Nat Taylor

SUBJECT:

Progress Report No. 8

El Dorado Hills Incorporation Project – Preparation of CEQA

Document, Contract No. 045S 0511.

DATE:

February 21, 2005

The following report provides a description of work performed by Lamphier – Gregory under its Contract with El Dorado LAFCO for the preparation of CEQA documents required for the El Dorado Hills Incorporation Project. The time period covered by this Invoice is 1/28/05 through 2/11/05.

This Progress Report provides information in support of the attached **Invoice #2103** from Lamphier - Gregory. The tasks referenced below are those identified in Exhibit A, Scope of Work, Budget and Project Schedule For CEQA Compliance, El Dorado Hill Incorporation Project, Contract No. 045S 0511.

Task 5.3 Prepare Administrative Draft EIR

Most of the time reflected in this invoice was devoted to processing changes to the 2nd Administrative Draft EIR into a 3rd Administrative DEIR, based on input and direction provided by LAFCO Staff and outside counsel. Most of the professional time spent during this period was by Nat Taylor; additional charges reflect time by Lamphier who reviewed the Admin. Draft and by Jason Chafin who assisted with some of the graphics. Additional time of the County GIS and Planning Department staff was also involved.

Task 5.4 Prepare Draft EIR

We sent a "Check Print" version of the corrected and edited 3rd Admin. Draft EIR to LAFCO and legal Counsel and by early in the week of February 7 we made final adjustments and

Roseanne Chamberlain February 21, 2005 Page 2

corrections. The balance of this week was spent preparing the document for printing and reproduction as the public review Draft EIR.

Task 5.5 Publish and Distribute Draft EIR; Notice of Completion

After incorporating all final changes, we sent the document to the printer to produce copies of a CD-ROM and a total of 65 printed copies of the entire report. Fifteen copies of the Executive Summary and 15 copies of the CD-ROM, along with two (2) copies of the Notice of Completion, were delivered to the State Clearinghouse on February 9th. We sent copies of the CD-ROM to LAFCO, legal counsel, and the Incorporation Committee. We shipped sixty (60) copies of the printed DEIRs to the LAFCO office on Friday, February 11.

Budget Update

The enclosed spreadsheet reflects the current charges against the contract budget allocation. We have revised the Budget to incorporate \$20,000 of contingency into what is now a base contract amount of \$110,000. There is \$30,000 remaining in the Contingency.

For the current billing period, we have incurred a total of 124.5 hours of time, reflecting total fees of \$13,567.50. The Invoice also includes direct charges of \$3,450.31 for printing and photocopy charges.

Our total charges to date reflect 87 percent of the revised budget. This is slightly higher than we would have liked, but barring significant comments during the public review process, the remaining budget amount should be sufficient to complete the Final EIR without having to use more of the Contingency.

Project Status Report as of:

2/21/2005

		C	ontract	Hrs. this	Invoice	Am	ount	Total	1	Total Costs	Remaining	%
Phase	Task		Amount	period	Prof. Fees	.]	Dir. Exp.	Invoice		to Date	Budget	Compl.
I	Initial Study	\$	27,000		-				\$	26,574.58	\$ 425.42	98%
III	Focused EIR	\$	83,000	124.5	\$ 13,567.50	\$	3,450.31	\$ 17,017.81	\$	72,307.35	\$ 10,692.65	87%
	Adj. Total	\$	110,000	124.5	\$ 13,567.50	\$	3,450.31	\$ 17,017.81	\$	98,881.93	\$ 11,118.07	90%
IV	Cont. Balance	\$	30,000		\$ -			\$ -	\$	-	\$ 30,000.00	0%

P. SCOTT BROWNE

ATTORNEY AT LAW

The Old Post Office 131 South Auburn Street Grass Valley, California 95945-6501 scott@scottbrowne.com (530) 272-4250 Fax (530) 272-1684

Roseanne Chamberlain El Dorado LAFCo 550 Main Street, Suite E Placerville, Ca 95667

Period Ending February 15, 2005

Professiona	11 002 12000	<u>Hours</u>	Amount
1/18/2005	PSB, Annual audit letter, Return telephone call from Jamie	1.40	\$210.00
1/26/2005	Janie .	4.00	600.00
	PSB, Review CFA, Conference Call w/ Nat and Roseanne		
1/28/2005		2.50	375.00
	PSB, Draft non-disclosure agreement. Telephone call to Taylor, continue review of CFA		
1/31/2005	-	7.00	1,050.00
	PSB, meeting in Sacramento at EPS with Amy, Roseanne and Nat re: CFA and EIR		
2/1/2005		.35	52.50
0140005	PSB, Review emails	0.50	500.00
2/4/2005	DCD continue review of CEA Deview memos from EDC	3.50	525.00
	PSB, continue review of CFA. Review memos from EPS. Conference call with Roseanne, Nat, and Amy, Telephone call to Roseanne		
2/9/2005	Can to Atoseame	.50	75.00
	Review emails; Telephone call from Nat		
2/10/2005	•	.25	37.50
	Review emails		
2/11/2005		2.00	300.00
	Review and respond to emails; work on CFA	21.50	
	Total Professional Hours Previous Balance	21.50	\$3,225.00 \$3,485.54
Payments a	and Credit Activity		
1/5/2005	Credit interest on 11/15 bill		

1/5/2005	Credit, interest on 11/15 bill		
(\$15.62)			
1/5/2005	Thank you for your payment!	Check No. 1007	(\$307.50)
2/15/2005	Thank you for your payment!	Check No. 1015	(\$1987.50)

	k No. 829515)	
Total payments an	_	(\$6410.23)

Please make your check for this bill payable to P. SCOTT BROWNE, Attorney at Law. Please write the CLIENT CODE shown on this statement on your check to insure proper credit. Thank You!



County of El Dorado

Information Services 360 Fair Lane, Placerville, CA 95667 530 621-5513 Fax 530 295-2512

Invoice No. 001

Name

Customer

Date:

2/24/2005

LAFCO

Description

Charges

2/14/2005

LAFCO EDH DRAFT EIR

196.59



LAFCO CD LOG

MON1 OF: Feb ,2005

PRODUCED BY: RB

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2/14/2005	60	10	60	0	2	and the second s
LAFCO EDH Draft EIR.						the state of the s
TOTAL	60	10	60	0	2	
JNIT COST	\$0.77	\$0.15	\$0.24	\$0.03	\$58.00	\$18.4
XTENDED COST	\$46.20	\$1.52	\$14.40	\$0.00	5 (76,00)	\$18.4
TOTAL			en e	Mariana (m. 1914). Mariana di Assarta		\$196.59

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The Mountain Democrat

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ROSEANNE CHAMBERLAIN LAFCO ELD LOCAL AGENCY FORMATION COMMISSI 550 Main Street, Suite E Placerville, CA 95667 Cust#:

04100047-000

Phone:

(530)295-2707

Date:

02/21/05

Due Date: 03/23/05

Ad#	Text	Start	Stop	Days	Amount	Prepaid	Due
02512649-001	NOTICE OF PUBLI	02/21/05	02/21/05	1	11.25	0.00	11.25

INCORP.





PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA

County of El Dorado

I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested the above-entitled matter. I am principal clerk of the printer at the Mountain Democrat, 1360 Broadway, a newspaper of general circulation, printed and published Monday, Wednesday, Thursday & Friday, in the City of Placerville, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of March 7, 1952, Case Number 7258; that the notice, of which the annexed is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

02/21

All in the year 2005.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this day of **February 21, 2005.**

Signature (

Proof of Publication of NOTICE OF PUBLIC HEARING

Notice is hereby given that the Local Agency Formation Commilersion will hold the tollowing public hearings at 5:30 p.m. or as soon thereafter as possible in the El Dorado County Government Center Board of Supervisors Chambers, located at 330 Faidane, Placerville, CA 95667, to consider the following Kiems March 14, 2005: Proposed incorporation of El Dorado Hills (LAFCO Project 03-10), including a study session and hearing on the Draft Comprehensive Fiscal Analysis prepared

Art Marinaccio 4024 Jackpine Rd. Shingle Springs CA 95682

El Dorado LAFCO 550 Main Street Placerville CA 95667

RE: Eldorado Hills Incorporation draft EIR and related documents

March 23, 2005

I personally support the concept of El Dorado Hills becoming a City. I think it is both appropriate and perhaps inevitable. I do think it is very important that the people who are going to vote on this current proposal fully understand what they are voting on.

I do not support the idea of delaying the process so that the current documents can be "perfect" in order to allow the process to proceed. I do support an effort to fill the gaps in information in a way that truly would allow a positive discussion of the benefits and burdens that incorporation would bring.

I believe it is essential that the people of El Dorado Hills understand the nature and extent of the affordable housing requirement that they will assume responsibility for should the incorporation be successful. This would absolutely require the redesignation of a significant amount of acreage for a complete range of affordability in a way that does not exist within the current 2004 plan. There is also the financial responsibility of not only assisting affordable housing sponsors get their projects built but the increase in operational costs associated with providing city services such as law enforcement, etc.

It has been pointed out at a number of meetings that the job growth within the El Dorado Hills Business Park is one of the primary drivers behind the need for these housing units therefore creating an additional local responsibility. If additional fees and taxes must be created that will raise the tax burden on existing and future businesses and residents in the future City to pay these costs, the affected people are entitled to know before the take a position on this issue.

My other concern that relates directly to the completeness of the EIR and CFA is the general issue of growth. I keep hearing that the main benefit of incorporation is so that the new City Council can reign in the outrageous growth that has occurred recently in EDH. Whether the rate of growth is outrageous is questionable but clearly it has been very high over the last few years.

My concern is that the CFA only analyzes the possibility of a 25% reduction in the current rate of growth. A 25% reduction still puts the projected rate well over the projected regional rate. What would happen if the voters or City Council imposed a maximum rate equal to the regional average?

I understand that assuming such an act would be highly speculative. The difficulty I have with the analysis is that it does not cover what would happen if the voters imposed exactly what many of them are saying is the main benefit of incorporation.

Conversely, are we putting the new City in the position that due to financial constraints they will not in fact be able to impose growth controls? More importantly, is this going to be disclosed to the voters when they are being asked whether they support incorporation? It is absolutely critical to the decision making that there be an understanding of whether incorporation will increase or decrease the ability of the elected decision makers to deal with growth issues.

A related concern is the apparent infatuation that the consultant has with the idea of a General Plan conformity checklist. This concept evolved from a letter penned by County Counsel in 2001 that was a discussion of how to eliminate as many entitlements as legally possible. Yes, I did object at the time.

The trouble, as it relates directly to this EIR and also to the County's implementation of the Plan, is the fact that no specific penalties were assigned to failure of a ministerial project to meet this test. This applies to both the General Plan and the Incorporation EIR.

The EIR cites this "mitigation measure" as a chief mechanism of reducing environmental effects of development yet assigns no costs to either staff implementation or reduction for loss of developmental potential due to the requirement.

You simply cannot on one hand assume that this policy will eliminate offending projects and on the other assume the financial benefits from all the projects being constructed in a timely manner.

If in fact all the growth can proceed in its previously assumed timeframe then there is simply no mitigation at all. My sense of it is that the City of El Dorado Hills would be less capable of reigning in growth that the County would be because of the new financial constraints created by the incorporation. If this is true it is a fact that the people are entitled to have in front of them when they cast their votes.

Sincerely,

AM MARINACEL

Local Agency Formation Commission STAFF REPORT

Agenda of March 23, 2005

AGENDA ITEM 8D:

EXECUTIVE OFFICER REPORT

This report summarizes activities of the past month. My principle focus continues to be the El Dorado Hills Incorporation (Project #03-10), including the commencement of Revenue Neutrality Negotiations and supporting the legal, fiscal, and project manager activities. I have also needed to take time away from the office in the last month to help my mother, who was recently diagnosed with cancer. We are in discussions with an increased number of interested project proponents and will be receiving a several new boundary proposals soon.

1. Outreach and Liaison

- Presented a session on LAFCO for the Regional CALAFCO workshop on March 3, 2005, attended by about 80 people, including Commissioner Nancy Allen and staff from local districts
- Met with Greg Fuz, the County Community Development Director ot coordinate a session for Planning department staff regarding LAFCO's role in County CEQA processes
- Handled numerous district, public and press inquiries regarding the incorporation
- Included Transportation Commission staff in my review of FPPC requirements with LAFCO staff
- Met with State Board of Equalization Staff to coordinate a workshop for CALAFCO and to simplify our boundary change filings

2. Administration

- Researched and made arrangements for a new 457 Deferred Compensation Plan for LAFCO
 employees. I also continue to investigate options to remain with the County programs, which
 County Payroll staff indicate are no longer available to LAFCO
- Worked closely with Susan to develop an accurate job description for her position to be on the April or May agenda
- Met with Patrick Hale regarding outstanding issues regarding internet access to County data.
- Completed a request from the State Commission on Judicial Appointments for information regarding Tom Parker

3. Research and Advisory

- Attended a workshop for FPPC Filing Officers and prepared revisions to our Conflict of Interest Code to comply with the law
- Supported Corinne in review of newly proposed legislation

4. District/Agency Support

 Met with EID staff to review the lines of communication, status of projects, USBR procedures, etc., EID management also attended and other matters were discussed. Executive Officer Report February 23, 2005 Page 2

5. Proposed Incorporation of the City of El Dorado Hills (LAFCO Project 03-10)

- · Published and distributed the CFA.
- · Continued to assist and support the project manager and incorporation counsel
- Responded to inquiries from county personnel and others relating to the project, including elected
 officials
- · Provided a workshop for county departments on the EIR
- Initiated Revenue Neutrality negotiations, and attended numerous meetings relating to these discussions.

c:\shared\susan\meetings\eo_report3_05

EL DORADO LOCAL AGENCY FORMATION COMMISSION

550 MAIN STREET SUITE E PLACERVILLE, CA 95667 TELEPHONE:(530)295-2707 FAX:(530)295-1208

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Local Agency Formation Commission will hold a public hearing at 5:30 p.m. or as soon thereafter as possible, on March 23, 2005 in the Meeting Room in Building C, El Dorado County Government Center, located at 2850 Fairlane Court, Placerville, CA 95667, to consider the following items:

Study session on the proposed FY 2005-06 budget and public hearing for adoption of FY2005-2006 LAFCO Final Budget; Proposed Incorporation of El Dorado Hills (LAFCO Project 03-10), public hearing on the draft environmental impact report (continued from Feb. 23, 2005) and public hearing on the draft comprehensive fiscal analysis (continued from March 14, 2005); Springfield Meadows CSD Sphere of Influence, revision to LAFCO Resolution #04-11, adopted August 25, 2004, correcting specified services.

Any person may submit oral or written comments. Staff will distribute written comments to the Commission if submitted 24 hours before the meeting. Roseanne Chamberlain, Executive Officer, LAFCO, 550 Main Street Suite E, Placerville, CA 95667. If you have any questions, you may contact the LAFCO office during normal business hours at (530) 295-2707.

EL DORADO COUNTY LOCAL AGENCY FORMATION COMMISSION ROSEANNE CHAMBERLAIN, EXECUTIVE OFFICER

MOUNTAIN DEMOCRAT
TO BE PUBLISHED ONE TIME ONLY: March 2, 2005

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I, Susan Stahmann, Clerk to LAFCO, do declare that I notified the following persons/entities of the Meetings/Closed Sessions noted below. Further, I Susan Stahmann, do declare that I either posted or caused to be posted the "Agendas/Meetings/Closed Session of LAFCO at the Board of Supervisors and Bldg "C" Main Bulletin Boards on or before 12:00 p.m. on 3/2/05.

Susan Stahmann, Clerk to LAFCO

	AGENDA - (Double Sided - 7)	Meeting Date: 3/23/05	Mailed: 3/2/05	
\	Agenda File - LAFCO			
√	Chamberlain, Roseanne	LAFCO		<u> </u>
√	John Driscoll, City Mgr.	City of Placerville	487 Main Street	Placerville, CA 95667
√	Fratini, Corinne	LAFCO		
√	Sacramento Bee	Folsom Bureau	1835 Prairie City Rd., Suite 500	Folsom, CA 95630
√	Stahmann, Susan	LAFCO		
√	Tahoe Tribune	Editor	3079 Harrison Ave.	So. Lake Tahoe, CA 96150
	AGENDA - (e-mailed) 3/2/05			
e-m	Alcott, Craven	Parks & Recreation Director	calcott@co.el-dorado.ca.us	
e-m	Allen, Nancy	LAFCO Commission	wyomom@webtv.net	
e-m	Arietta, Butch	Springfield Meadows CSD	Barietta57@aol.com	
e-m	Brillisour, Jo Ann	El Dorado County - Planning	jbrillisour@co.el-dorado.ca.us	
e-m	Browne, Scott	Attorney At Law	scottbrowne@jps.net	ـِر ـ ـــــــــــــــــــــــــــــــــ
e-m	Burney, Naomi	League of Women Voters	nburney@plv4.innercite.com	
e-m	Chamberlain, Roseanne	LAFCO	roseanne@co.el-dorado.ca.us	
e-m	Colvin, Robby	LAFCO Commission	robbycolvin@hotmail.com	
e-m	Cooper, Brian	El Dorado Irrigation District	bcooper@eid.org	
e-m	Costamagna, Gary	LAFCO Commission	pnjcosta@jps.net	
e-m	Davis, Don		ddavis67@pacbell.net	
e-m	Davis, Tom	LAFCO Commission	tomhdavis@aol.com	
e-m	Deister, Ane	EID	adeister@eid.org	
e-m	Dupray, Rusty	LAFCO Commission	bosone@co.el-dorado.ca.us	
e-m	Ford, Frank	Citizens for Good Government	fordcgg@pacbell.net	

e-m	Fraser, John	EID	jfraser@innercite.com
e-m	Fratini, Corinne	LAFCO	cfratini@co.el-dorado.ca.us
e-m	Frye, Larry R., Chief	EDH County Water	Larry@edhfire.com
e-m	Georgetown Gazette-Ctrl Disp	Newspaper	gazette@d-web.com
e-m	Gibson, Thomas	LAFCO Counsel	Thomas, Gibson@bbklaw.com
e-m	Grace, Lori	EID	lgrace@eid.org
e-m	Graichen, Barbara	Consultant	nnatomas@aol.com
e-m	Hagen, Carl	LAFCO Commission	chagen@d-webb.com
e-m	Hidahl, John		john.hidahl@aerojet.com
e-m	Hillyer, Dianna	EDH CSD	dhillyer@edhcsd.org
e-m	Hollis, Bob	Request	rhollis@CarnegiePartners.com
e-m	Jackson, Mindy	El Dorado Transit	mjackson@innercite.com
e-m	Lacher, Bruce	El Dorado County Fire District	c7700@directcon.net
e-m	Life Newspapers	Newspaper	editor@villagelife.com
e-m	Lishman, Kathi	LAFCO Commission	klishman@mac.com
e-m	Loftis, Francesca	LAFCO Commission	floftis@CWnet.com
e-m	Long, Ted	LAFCO Commission	tedtahoe@hotmail.com
e-m	Lowery, Wayne	El Dorado Hills CSD-Gen. Mgr.	włowery@edhcsd.org
e-m	Margaret Moody	BOS	mmoody@co.el-dorado.ca.us
e-m	McDonald, Linda	EID	lmcdonald@eid.org
e-m	Morgan, Jon	Environmental Management	jmorgan@co.el-dorado.ca.us
e-m	Neasham, Sam		Neasham@neashamlaw.com
e-m	Osborne, George	EID	gwclosborne@comcast.net
e-m	Paine, Richard C.	LAFCO Commission	paine@trajen.com
e-m	Parker, Tom	LAFÇO Counsel	thomasp@co.el-dorado.ca.us
e-m	Rescue Fire Protection District	Fire Protection District	rescuefd@directcon.net
e-m	Russell, Dan	El Dorado County Surveyor	drussell@co.el-dorado.ca.us
e-m	Sanders, Vicki	CAO's Office	vsanders@co.el-dorado.ca.us
e-m	Segel, Harriett	Public	tuffi@innercite.com
ę-m	Smith & Gabbert, Inc.	El Dorado Land & Development	Kim@waveshift.com
e-m	Solaro, Dave	Board of Supervisors	dsolaro@co.el-dorado.ca.us

	- 131 1			T
e-m	Stack, Noel	Mt. Democrat	nstack@mtdemocrat.net	
e-m	Sweeney, Jack	LAFCO Commission	bosthree@co.el-dorado.ca.us	
e-m	Weimer, Michele	EID	mweimer@eid.org	
e-m	Wheeldon, George	LAFCO Commission	wheeldon@sbcglobal.net	
e-m	Witt, Norb		nwitt@sbcglobal.net	
e-m	Word, Chris	EID	cword@eid.org	
e-m	Wright, William	Attorney at Law	billofwrights@sbcglobal.net	
	INCORPORATION ONLY			
e-m	Gill, Laura	CAO's office	lgill@co.el-dorado.ca.us	
e-m	Purvines, Shawna	CAO's office	spurvines@co.el-dorado.ca.us	()
e-m	Taylor, Nat	Project Manager	ntaylor@lamphier-gregory.com	
	AGENDA (Single-Sided)	3/2/05		
√	Post- B, C & LAFCO (3)			
1	Agenda Item File	Districts for Budget		
√	Agenda Item Person			
	PACKET (20) - Mailed			
√	Allen, Nancy	Commission	P. O. Box 803	Georgetown, CA 95634
√	Chamberlain, Roseanne	LAFCO		
√	Colvin, Roberta	LAFCO Commission	2854 Bennett Dr.	Placerville, CA 95667
1	Costamagna, Gary	Commission	4100 Marble Ridge Road	El Dorado Hills, CA 95762
1	Dupray, Rusty	Commission	Board of Supervisors)
√	Fratini, Corinne	LAFCO		
√	Gibson, Thomas	LAFCO Counsel	BBK 400 Capitol Mall, Ste 1650	Sacramento, CA 95814
√	Hagen, Carl	LAFCO Commission	183 Placerville Dr.	Placerville, CA 95667
√	Loftis, Francesca	Commission	7085 Nutmeg Lane	Placerville, CA 95667
1	Long, Ted	LAFCO Commission	2498 Kubel Ave.	So. Lake Tahoe, CA 96150
1	Manard, Aldon	Commission	3591 Coloma Canyon Rd.	Greenwood, CA 95635
V	Paine, Richard C.	Commission	Board of Supervisors	
√	Public Review Binder			
V	Stahmann, Susan	LAFCO		
J	Sweeney, Jack	Commission	Board of Supervisors	

J	Wheeldon, George	Commission	EID-2890 Mosquito Road	Placerville, CA 95667
√	Extra Copy for Meeting			
√	Stack, Noel	Mt. Democrat	1360 Broadway	Placerville, CA 95667
√	Segel, Harriett	Mail	2067 Wood Mar Drive	El Dorado Hills, CA 95762
√	Chief Larry Fry	EDH County Water Dist. (Mail)	990Lassen Lane	El Dorado Hills, CA 95762
	*Ask RC if Scott & Barbara	packet		
	TOPICS - Mailed -			
√	Conference Table (2 copies)			2737 Carnelian Cir. EDH
√	Project Files	All EID- Linda MacDonald-EID	Bell Ranch-Ken Wilkinson	P. O. Box 1983 Pcvl 95667
✓	Misc. Topics to People	All Smith Flat-Jenna Lollis	2903 Jacquier Road	Placerville, CA 95667